

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

July 14, 2015

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:04 pm by President Michael Tackett. Members present included Dan Miller, Duane Mills, and Jennifer Baldwin. Alonzo Allen was not present. Also attending were Barbara O'Hara, Director; Bruce Lankford, Attorney; Mandy Brooks, Recording Secretary; Heather Dieffenbach, Regional Librarian; and Ian Beattie, Brandstetter Carroll.

Public Comments: None

Construction Update: Ian Beattie from Brandstetter Carroll updated the Board on current construction change orders.

MOTION to approve addition of cabinets, casework, and sink to the coffee shop area as requested in change order #4 by Dan Miller. Second by Duane Mills. Motion carried.

MOTION to approve expanded server room and rewiring of the neon teen sign in the new space as requested in change order #5 by Duane Mills. Second by Dan Miller. Motion carried.

MOTION to proceed with completion of the Marshal Drive entrance/exit by Duane Mills. Second by Jennifer Baldwin. Motion carried.

Ian let the board know that even though the weather has been unfavorable the progress is coming along. Ian left the meeting at this time.

MOTION by Duane Mills to approve the regular monthly meeting minutes with the terminology regarding a construction committee changed to Michael and/or Dan. Second by Jennifer Baldwin. Motion carried.

MOTION by Dan Miller to approve the Treasurer's report. Second by Duane Mills. Motion carried.

Review of Director/Board Member Expenses: No expenses reported.

MOTION by Duane Mills to approve the voucher. Second by Dan Miller. Motion carried.

Friends: Barbara reported that the Friends elected new officers and added a new board member.

Circulation Report: Barbara reported that the stats continue to be steady.

Building Maintenance/Security Report: Barbara reported that new gates for the entrance and one for the back door will be here soon. The Library is also getting a new door counter as the old one is out of date. Cintas will also be performing a deep cleaning of all the restrooms on a monthly basis and the Board asked Barbara to get a proposal on renovations to the current restrooms.

Unfinished Business: Barbara presented her research on vacation time policies of other similar Libraries and spoke about exempt and nonexempt employees. She then left the decision to the board and asked them to consider her proposals.

MOTION by Dan Miller to approve exempt/nonexempt status as outlined by Barbara's proposal. Second by Duane Mills. Motion carried.

MOTION by Dan Miller to approve proposal #2 with all exempt employees not being eligible for comp time and the addition of at 25+ year's column. Second by Jennifer Baldwin. Duane voted against. Motion carried, 3-1.

New Business: **MOTION** by Dan Miller for all officers from 2014-2015 fiscal year remain the same for 2015-2016. Second by Jennifer Baldwin. Motion carried.

Duane presented the board with the statute that requires that open record request procedures be posted inside the Library. Barbara will bring a sample posting to the next meeting for review.

Regional Librarian's Report: Heather reminded the Board of what is due to the DLG and when. She announced that the summer reading conference and the bookmobile conference will be combined in Louisville due to many of the attendee's being the same people. Heather let the Board know about a webinar for fearless speaking and then covered the trustee tip which is about the responsibilities of trustees versus that of the director.

MOTION by Duane Mills for a closed session under KRS 61.810 parenthesis 1, parenthesis F at 7:01pm. Second by Dan Miller. Motion carried.

MOTION by Dan Miller to come out of closed session under KRS 61.810 parenthesis 1, parenthesis F at 7:12pm. Second by Jennifer Baldwin. Motion carried.

Michael thanked everyone for attending.

MOTION by Dan Miller to adjourn. Second by Jennifer Baldwin. Motion carried.

Meeting adjourned at 7:14 pm.

Dan Miller, Secretary

Mandy Brooks, Recording Secretary

Date

Date