

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

May 12, 2015

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:01 pm by President Michael Tackett. Members present included Dan Miller, Duane Mills, Jennifer Baldwin, and Alonzo Allen. Also attending were Barbara O'Hara, Director; Bruce Lankford, Attorney; Mandy Brooks, Recording Secretary; Heather Dieffenbach, Regional Librarian; and Ian Beattie, Brandstetter Carroll.

Public Comments: None.

Introduction of New Board Member: Michael Tackett welcomed Jennifer Baldwin to the Board. She will be replacing Susan. Everyone introduced themselves and welcomed her.

Construction Update: Ian Beattie from Brandstetter Carroll updated the Board on current construction issues. Currently, there is a hole in the ground, all the geothermal wells have been dug, footers are in, and partial foundation walls are in. Ian expects the slab to be finished by the next board meeting.

The emergency generator option discussed and the board was given the range of \$65,000 to \$75,000 for a manual switch with an additional \$15,000 to make that an automatic switch.

Ian asked the board to give the construction committee authorization to make decisions between board meetings and then presented the current change orders for approval.

MOTION by Dan Miller to approve the credit for the well fields of \$1,844.00, redoing the lighting circuits for \$11,995.00, the door window revisions of \$722.00, plumbing review required hose bibs of \$1,628.00, and the 3 compartment sink and grease trap proposed by the health department if necessary of \$8,239.00. Second by Alonzo Allen. Motion carried.

Ian reintroduced the idea of the Marshall Park entrance to the Board letting them know that it may still be a feasible option. He is working with the city engineer on this and will continue to report back.

Ian left the meeting at 5:43pm.

MOTION by Jennifer Baldwin to allow the construction committee to make decisions on change orders on single items that do not exceed \$12,000 or items that total \$50,000 as a whole. Second by Duane Mills. Motion carried.

Health Insurance Renewal: Scott Brown of Phil Brown Insurance arrived at the meeting at 5:30 to present the changes in the healthcare and discuss available options. He talked about the difference in the Anthem and Humana plans offered, discussed dental, vision, life, short term disability, long term disability and EAP programs.

MOTION by Dan Miller to approve the Human plan including vision and dental. Second by Jennifer Baldwin. Motion carried.

Scott left the meeting at 6:40pm.

MOTION by Alonzo Allen to approve the regular monthly meeting minutes. Second by Dan Miller. Motion carried.

MOTION by Duane Mills to approve the special called meeting minutes. Second by Dan Miller. Motion carried.

MOTION by Alonzo Allen to approve the Treasurer's report. Second by Dan Miller. Motion carried.

Review of Director/Board Member Expenses: No expenses reported.

MOTION by Dan Miller to approve the voucher. Second by Alonzo Allen. Motion carried.

Friends: Barbara reported that the Friends have donated a picnic table to the Library staff.

Circulation Report: Barbara reported that the stats were down a bit but reasonably steady.

Building Maintenance/Security Report: A new air conditioning unit is being installed at the cost of \$5,000. The old one was 15 years old. The additional entry door in the rear of the building will be open within the next 30 days.

Unfinished Business: The Board did a review of the budget proposals made by Barbara. Barbara discussed her desire to hire part time pages and the board was interested in trying that out. Karoline will present her technology plan at the next meeting.

New Business: MOTION by Dan Miller to elect Jennifer Baldwin as the Treasurer and to add her to all the Library account signature cards. Second by Alonzo Allen. Motion carried.

Vacation leave proposals were tabled to next month.

The Board then reviewed 2 audit proposals.

MOTION by Dan Miller to accept Tichenor & Associates proposal. Second by Duane Mills. Motion carried.

The Board reviewed the contract from the underground storage facility that will house the materials in the Kentucky Room during construction. Bruce will review those contracts and report back at the next meeting.

Barbara informed the Board that the Staff Development half day is September 2nd and due to the construction, the Library will close all day on September 3rd to move the Kentucky Room materials.

Director's Report: Barbara was going to report on her vacation proposal and the Long Range plan but both items were tabled to the next meeting.

Regional Librarian's Report: Heather reminded the Board of the budget deadlines. She announced that the lawsuit had been appealed and then invited any and all Board members to attend a conference in Little Rock if they were interested.

Michael thanked everyone for attending.

MOTION by Alonzo Allen to adjourn. Second by Dan Miller. Motion carried.

Meeting adjourned at 8:10pm.

Dan Miller, Secretary

Mandy Brooks, Recording Secretary

Date

Date