

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

October 13, 2015

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:03 pm by Vice-President Alonzo Allen. Members present included Dan Miller, Duane Mills, and Jennifer Baldwin. Michael Tackett was absent. Also attending were Barbara O'Hara, Director; Bruce Lankford, Attorney; Mandy Brooks, Recording Secretary; and Ian Beattie, Brandstetter Carroll.

Public Comments: None

Construction Update: Ian Beattie from Brandstetter Carroll updated the Board on the current construction. Things are moving right along and the target date of the end of November/beginning of December for the move to the addition is currently still on track. Roofing contractors are researching the poorly constructed roof scuppers and Ian will be able to bring repair estimates to the next meeting. The Board was interested in contacting the original contractor for a possible claim of faulty work.

MOTION by Jennifer Baldwin to approve the regular monthly meeting minutes. Second by Dan Miller. Opposed by Duane Mills due to his suggested amendment of clarifying that the President decided to table his concerns, not the board, as there was no vote, to the minutes being ruled against. Motion carried.

MOTION by Duane Mills to approve the Treasurer's report. Second by Dan Miller. Motion carried.

Review of Director/Board Member Expenses: **MOTION** by Dan Miler to approve Barbara's training classes and HR magazine subscription. Second by Duane Mills. Motion carried.

MOTION by Jennifer Baldwin to approve the voucher. Second by Dan Miller. Motion carried.

Friends: Barbara reported that the Friends will not be doing the auction this year due to the construction and restrictions on space. Instead, the Friends will be volunteering more time to the Library for events and programs. The Friends did view the potential Bookstore space and they are continuing to work on the possibility.

Circulation Report: Barbara reported that the door count was down this month compared to the last. Speculated that the reason for the larger count was the summer reading events. Otherwise, the stats are consistent.

Some discussion regarding the public meeting spaces was had and it was determined that during the 5-6 months that the Library will be operating from the addition, public meeting space will not be available inside the Library, but that the staff would gladly offer information to patrons as to where other space could be available for use until construction here is complete.

Building Maintenance/Security Report: Barbara reported that the lobby will be getting a new AC unit and the Library will be getting a garage door opener installed.

Old Business: Alonzo, at Michael Tackett's request, asked the board members if they would like to discuss Duane's concerns that were tabled at the last meeting. Jennifer and Dan were not interested in discussing the matters, therefore, Alonzo asked Bruce Lankford if any of Duane's concerns needed to be reviewed legally. Bruce felt there was no need to discuss.

At that time, Duane advised the board that he would be filing a complaint of violation initially to the Library and potentially to the Attorney General. Bruce asked Duane if he was willing to discuss any of this with him outside of the meeting to which Duane declined.

New Business: Both the Investment Policy and the Gift and Memorial Policy were reviewed. Some changes were requested and Barbara will bring these back to the next meeting for final approval.

Once the Library is complete, the board room will be moving to a new location within the building. Barbara asked the Board their opinion of using the current board table in another area of the Library and purchasing

a new table for the new board room. Before they make a decision to spend additional money, they requested that Barbara investigate tables and prices to discuss at the next meeting.

Morel has asked the Board if they would like to receive the landscaping funds back from the contract and put the work out for bid.

MOTION to remove the landscaping money from the contractor's bid and go out for bid on the landscaping separately by Dan Miller. Second by Jennifer Baldwin. Motion carried.

The board asked Barbara to prepare a bid request to be advertised in the paper.

Director's Report: Barbara had nothing to report that wasn't already discussed.

Regional Librarian's Report: Heather was not present.

Jennifer Baldwin updated the Board on her meeting with representatives from the Ed David Center. She was discouraged with the meeting and the responsiveness from them. The Library is eager to work with them but is having a hard time making a connection. Jennifer will get in touch with the people she met with to set up a meeting with them and the Library's outreach department. Barbara will help.

Meeting adjourned at 6:30 pm.

Dan Miller, Secretary

Mandy Brooks, Recording Secretary

Date

Date