

SCOTT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES BOARD MEETING MINUTES

June 22, 2016

The regular monthly meeting, as authorized by the by-laws, of the Scott County Public Library Board of Trustees was called to order at 5:03 pm by President Michael Tackett. Members present included Dan Miller, Duane Mills, and Jennifer Baldwin. Also attending were Barbara O'Hara, Director; Mandy Brooks, Recording Secretary; and Bruce Lankford, Attorney.

Public Comments: None

MOTION by Jennifer Baldwin to approve the regular monthly meeting minutes with the corrected typo. Second by Dan Miller. Motion carried.

MOTION by Duane Mills to approve the Treasurer's report. Second by Dan Miller. Motion carried.

Review of Director/Board Member Expenses: None

MOTION by Dan Miller to approve the voucher. Second by Duane Mills. Motion carried.

Friends: Barbara reported that the Bookstore is doing well. The Friends will have their annual meeting this Sunday at 2:00 here at the Library. Christie is still working on getting a contract together for the Bookstore.

Circulation Report: The Library hosted around 5,000 people during the opening weekend and so far this month, the Library has had 17,000 visitors. Parking didn't seem to be an issue during opening weekend, but the staff will continue to monitor it. The collection has around 10,000 items with room to grow.

Building Maintenance/Security Report: Air conditioning concerns are wrapping up. A Library sign for the Marshall Park entrance was discussed. Barbara will look into it. Nothing else to report.

New Business: The board reviewed a letter presented that was to the board on the behalf of Marcia Sayre, a Library staff member. She is requesting to take a 2 month leave of absence without pay to care for her husband.

MOTION by Dan Miller to approve Marcia's request for up to 2 months of intermittent leave, while requiring Marcia to work a minimum number of hours per month in order for her to maintain her insurance. Second by Duane Mills. Motion carried.

MOTION to amend the previous motion to allow Marcia to pay her insurance premium, in full or partially, in lieu of working the minimum number of hours, as long as her payment and the number of hours she works that month will cover the cost of the premium by Duane Mills. Second by Jennifer Baldwin. Motion carried.

Directors Report: See newsletter. Barbara presented Duane and Michael with a parting gift for their time served on the board.

Regional Librarian's Report: Heather was not present at this meeting, therefore, Barbara referred the trustees to the monthly report and trustee tip that Heather emailed out.

Michael appointed Dan Miller to be the chairman of the July meeting to open the meeting up for officer elections.

Michael thanked everyone for attending. He thanked everyone present and those from past boards for all the help and support during his time on the board and throughout the years.

MOTION by Dan Miller to adjourn. Second by Jennifer Baldwin. Motion carried.

Meeting adjourned at 6:17pm.

Dan Miller, Secretary

Mandy Brooks, Recording Secretary

Date

Date